



City Manager Monthly Report

MARCH 1, 2018

CITY MANAGER



- Aviation Advisory Committee meeting.
- Attended community meeting at North Hill Community Club.
- Met with Josh Brown, Executive Director of Puget Sound Regional Council.
- Kick-off meeting for Phase 2 of the Port of Seattle Economic Development Grant.
- Attended Port of Seattle Reception for new Executive Director Stephen Metruck.
- Attended inaugural SEA Stakeholder Advisory Round Table (StART) meeting.



CHIEF OPERATIONS OFFICER



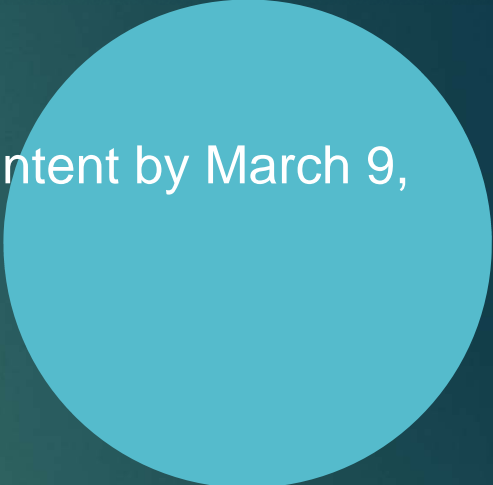
- ACM for the week of February 5th.
- Sound Transit: Federal Way Link Extension.
- Puget Sound Gateway Project: SR 509 Extension.
- Poverty Bay Shellfish District.
- Staffing and Succession Planning.

COMMUNITY DEVELOPMENT

- The Heritage Plaza building, located at 23040 Pacific Highway S, has changed ownership. The exterior of the building will see a new color scheme, and plans for future site improvements are underway.
- Marina Container Village: Permit comment periods are open until 3/7/18. Additional information and pictures have been added to website.
- Landmark: Purchaser held open house on Saturday, February 24th. Staff work underway, land use applications anticipated.
- Shoreline Master Program Review: Required by the State, currently developing draft scope of work and schedule, \$25K grant funds available.

COURT



- Posted RFP for treatment providers to submit letter of intent by March 9, 2018
 - Submitted grant proposal for DUI Court.
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FINANCE



- Started on 2017 year-end financial report.
- Prepared reports for the Teamsters Pension Trust audit.
- Continue covering for the vacant Financial Director position.

LEGAL



- Obtained dismissals in Superior Court of two separate appeals regarding red light camera citations.
- Drafted and presented to the City Council for adoption updated Council Rules of Procedure to reflect current practice and new Committee organization.
- Assisted other City departments on various matters that involved legal issues such as a property acquisition, disposal of abandoned vessels, and the preparation of a request for proposals for public defense services.

MARINA



- Marina participated in the 2018 Seattle Boat Show. Both attendance and boat sales were up.
- 2018 Parking Revenues are at \$22,975 (staff will give a complete presentation in the near future providing 2017 totals).
- Staff is continuing work on 227th entrance improvements.



PARKS, RECREATION & SENIOR SERVICES

- City of Des Moines PRSS received two King County Youth and Amateur Sports Grants; Steven J Underwood Memorial Park *Play for All* Play Area Project - \$245,000 and Midway Park *Fun in the Sun* Free Summer Playground Program- \$23,000.
- Long time Des Moines resident Michael G. Bundy donated his 1.8 acre farm located at 1616 S. 223rd Street to the City for use as a public park in perpetuity. Michael requested the park be named Mary Gay Park to honor the original homesteader.
- A jury was formed to evaluate the 24 sculpture gallery pieces submitted for the 2018 - 2020 Art on Poverty Bay Outdoor Sculpture Gallery program. The jury decided on 6 pieces to replace pieces at existing sites and 4 new pieces for the City Hall Plaza. Installations will be in May with the opening ceremony on Saturday, June 2 at 11:00 am.

POLICE



- Staffing Status
 - Trainees in the academy
 - Officers in field training (PTO)
- Community Outreach
 - Opiates presentation
 - Coffee with a Cop
 - 2 recent events
 - Future events
- Operations
 - Mail theft
 - Violent crime
 - Regional partnerships

PUBLIC WORKS



- Dick Stites, Senior Facilities Maintenance worker has submitted his notice for retirement. He has worked for the City for 24 years. His last day will be March 29th.
- 251st Slide Final Repair Project opened bids in February and will be coming to the Council on March 22nd for bid award.
- 239th Stairs Viewing Platform Structural Upgrade – City staff has completed the replacement of the structural steel brackets on the viewing platform.

CITY CLERK



- One hundred twenty-three (123) Public Records Requests Received in February. Nineteen (19) requests still outstanding.
- City Currents Spring 2018 publication.
- Coordinated wellness webinar and committee planning meeting.